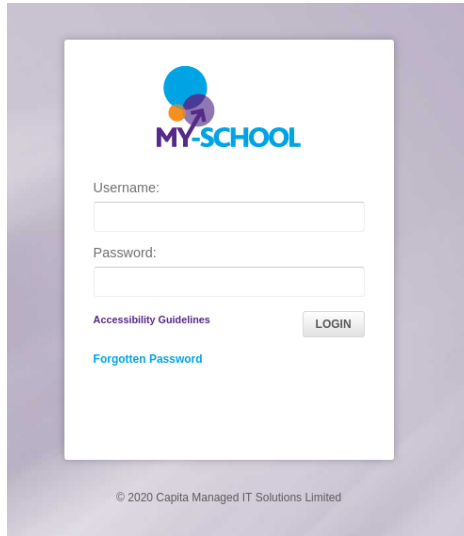


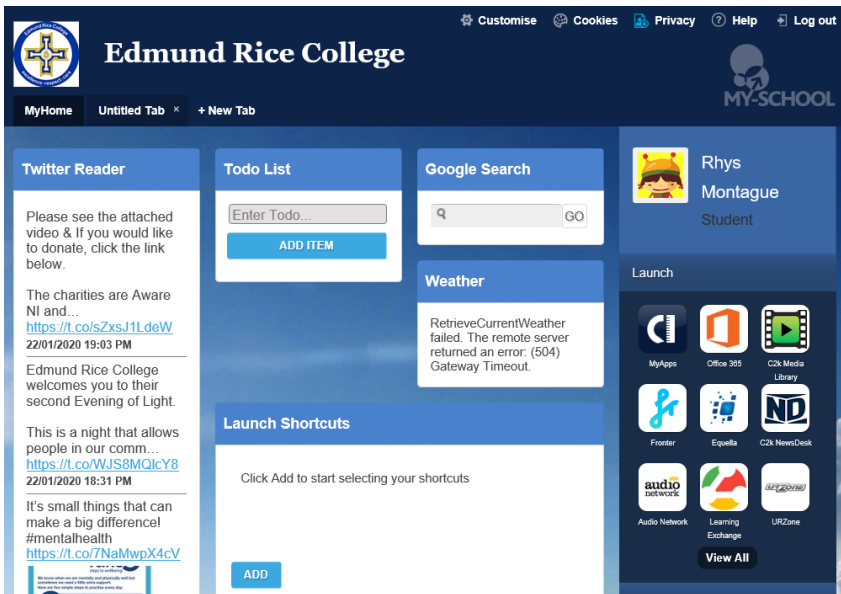
How to Access Google Drive

Log in to MySchool www.c2kschools.net using your normal user name and password.

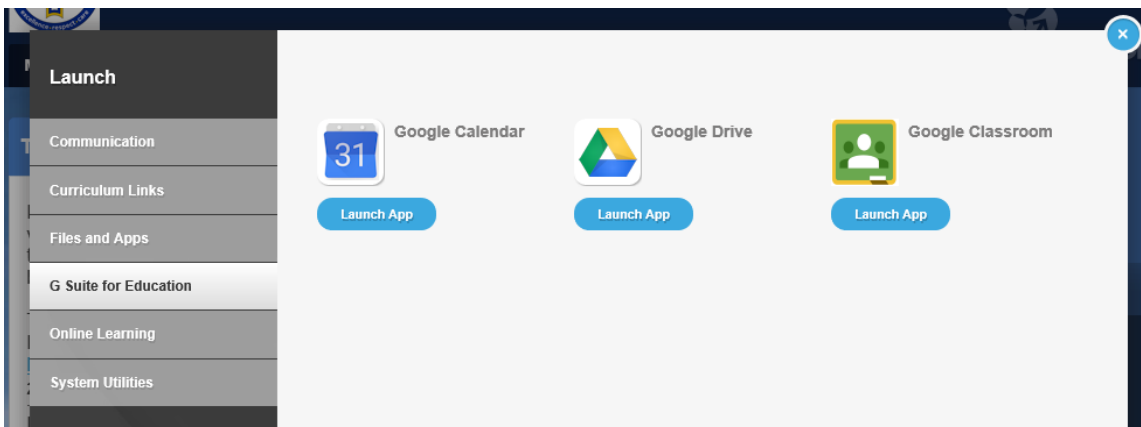


The image shows the MySchool login page. At the top is the MySchool logo, which consists of three overlapping circles in blue, orange, and purple, with the text 'MY-SCHOOL' below them. Below the logo are two input fields: 'Username:' and 'Password:'. To the right of the 'Password:' field is a 'LOGIN' button. Below the input fields are two links: 'Accessibility Guidelines' and 'Forgotten Password'. At the bottom of the page, there is a copyright notice: '© 2020 Capita Managed IT Solutions Limited'.

On Launch click view all and choose G Suite for Education.



The image shows the Edmund Rice College MySchool dashboard. The top navigation bar includes links for 'Customise', 'Cookies', 'Privacy', 'Help', and 'Log out'. The main content area is divided into several sections: 'Twitter Reader' with a list of tweets, 'Todo List' with an 'Enter Todo...' input and an 'ADD ITEM' button, 'Google Search' with a search bar and 'GO' button, 'Weather' with a message about a failed weather retrieval, and 'Launch Shortcuts' with an 'ADD' button. On the right side, there is a 'Launch' section with a grid of app icons including MyApps, Office 365, C2K Media Library, Frontier, Equella, C2K NewsDesk, Audio Network, Learning Exchange, and URZone. A 'View All' button is at the bottom of the grid. The user's name 'Rhys Montague Student' is displayed at the top right of the dashboard.



The image shows the 'Launch' menu and app tiles. On the left is a vertical menu with the following items: 'Launch', 'Communication', 'Curriculum Links', 'Files and Apps', 'G Suite for Education', 'Online Learning', and 'System Utilities'. The 'G Suite for Education' item is highlighted. To the right of the menu are three app tiles: 'Google Calendar' with a calendar icon showing '31' and a 'Launch App' button, 'Google Drive' with the Google Drive logo and a 'Launch App' button, and 'Google Classroom' with the Google Classroom logo and a 'Launch App' button.

When asked to login in again pupils should use their C2k username in the format,

jbloggs123@c2ken.net (Pupils must use **@c2ken.net**, not c2kni.net

together with their normal C2k password.

When you select Google Classroom, it will bring you to a page of all current classrooms, and will show you a plus icon in the top right of the screen.

Join class

Ask your teacher for the class code, then enter it here.

Class code

Cancel Join



Select this and type in the correct code.

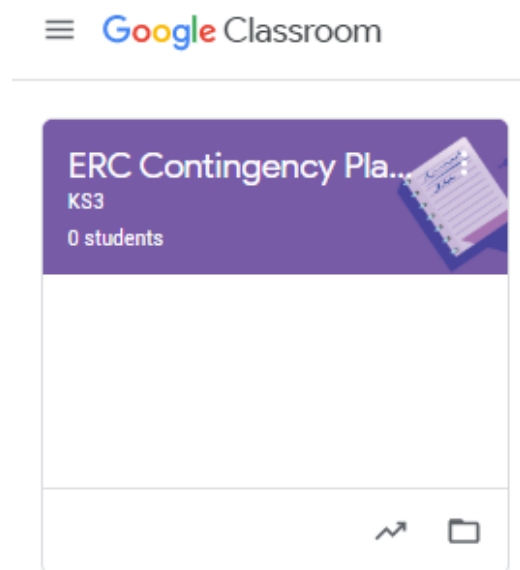
Codes

KS3- Years 8-10- ratyp5f

KS4- Years 11&12- n2iitfy

KS5- Years 13&14- le4cy7x

Click on the classroom to enter.



[Stream](#)
[Classwork](#)
[People](#)
[Marks](#)

ERC Contingency Planning

KS3

Class code `ratyp5f`

Select theme
Upload photo

Upcoming

No work due in soon

View all

Share something with your class...

David MCCLELLAND posted a new material: Year 10

11:23

Choose ‘Classwork’ to view the work set.

[Stream](#)
[Classwork](#)
[People](#)
[Marks](#)

+ Create

Google Calendar

Class Drive folder

All topics

English

Maths

Science

English

Year 8	Posted 11:09
Year 9	Posted 11:10
Year 10	Posted 11:17

Maths

Year 8	Edited 12:23
Year 9	Edited 12:40
Year 10	Posted 11:23