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**Acting Principal** Mr Paul Berne | BA Hons | PGCE

9<sup>th</sup> November 2020

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Dear Parent/Guardian,

I hope this letter finds all our families safe and well. Firstly, can I take this opportunity to thank all parents for their support in the first half-term. The pupils have been an absolute credit to the school from their return in August. We have been extremely proud of them and how they have adapted to all our new measures, to ensure our school community is safe.

I wanted to take this opportunity to inform you of some changes to our Christmas assessments. Junior school classes (Years 8-10) will sit their Christmas assessment for each of their subjects in class, during the dates **Tuesday 1<sup>st</sup> December- Thursday 10<sup>th</sup> December**. This will be in the form of a shorter than normal class test. This should ensure that we don't overburden pupils whilst also ensuring there is no disruption to our pupil's time in school. Revision lists with the date of assessment for each subject will be placed on Google Classroom by the end of this week, affording pupils ample time to engage in some study prior to the assessments. Information on how to access Google Classroom can be found on our Sharing Learning site but at this stage all of our pupils should be able to do so. <https://sites.google.com/c2ken.net/sharing-learning/>

GCSE pupils (Year 11-12) will sit their mock examinations in their form classes during the dates Thursday 3<sup>rd</sup> December-Tuesday 8<sup>th</sup> December. A timetable will be sent out in due course. Revision lists will be placed on Google Classroom by the end of this week.

Any pupil studying an AS/A' Level course (Year 13-14) that requires a written exam, they will sit their assessment in class prior to Thursday 10<sup>th</sup> December.

As per our school calendar, Friday 11<sup>th</sup> December will remain as a Staff Development Day. Pupils will not be required in school on this day.

If you require any further assistance or advice in relation to the assessments or revision lists, please do not hesitate to contact us.

Yours sincerely,

Paul Berne  
Acting Principal